

Ukrainian National Federation of Canada
Українське Національне Об'єднання Канади
La Fédération Nationale Ukrainienne du Canada



40th National Convention of the
Ukrainian National Federation of Canada
And Affiliate Organizations
May 15th, 2021

Convention Information and Registration Package

Connected to the Past



Committed to the Future

Convention Date: **Saturday May 15, 2021, 11:00 am EST - TBC**

Convention Location(s):

Via Electronic Format (Zoom or similar)

Registration Requirements

Delegates

Delegates may only be registered by a Branch of the UNF or Affiliate organizations or their respective National Executives. Branches shall complete a Delegate registration form and include all of the Delegates designated by the branch to act as the representatives of the branch at the National Convention. Delegates **MUST** be registered by **APRIL 1, 2021** so that they can take part in the work of their chosen committee.

Delegates

Every branch is entitled to one delegate for every 15 members or part thereof:

15 or fewer members / або менше = 1 delegate/делегат

Note: Number of permitted delegates to the convention will be based on the total number of members as per the membership records provided to the National Executive. Branches that have provided no records or partial/incomplete records will not be able to register delegates to the convention.

Registration Forms

Registration Forms for Delegates are available at the end of this package. Delegate registration forms may only be submitted by a Branch of the UNF of Canada or Affiliate organization.

Registration Fees

The cost of registration per delegate is **\$50 per person**.

Registrations are due by **April 1, 2021**.

Delegate Responsibilities

All Delegates must be members in good standing (dues paid).

All Delegates must be a member of the UNF not less than 14 days from the date of the Convention in order to be a delegate. (Section 6.22 of the UNF Bylaws)

All Delegates must have a computer (ideally with a camera) and have knowledge of how to function within a Zoom meeting environment. Training will be provided to any delegate who requests this by contacting info@unfcanada.ca

All Delegates should participate in an online practice session to be held **Thursday May 13th**. The time will be advised well in advance via email to each Branch and to each registered delegate.

All delegates shall be nominated to serve on at least one of the following committees: Nomination, Finance, Resolutions, Verification, and Culture and Education. See Page 3 for Committee Details.

All Delegates must prepare for the Convention by reading the materials that will be provided to them in advance of the meeting and by participating in one of the committee's meetings to be held in advance of the Convention.

As the language of the Convention is Ukrainian and English, Delegates may speak in the language they are more comfortable in.

Convention Committees

The convention shall include a number of working committees who will report to the general convention and produce their final reports to the Convention Committee no later than **April 30, 2021** - 2 weeks prior to the start date of the 40th National Convention.

Every Delegate is required to register as a participant of at least one committee of the National Convention.

Committees shall meet virtually and or teleconference prior to the convention to prepare the details of their report and activity so that their work can be completed quickly and effectively during the course of the convention using the virtual breakout rooms.

The following are the committees of the 40th National Convention of the UNF.

Resolutions Committee

Scope:

The Resolutions Committee oversees the call for resolutions for the Conference; facilitates the resolutions process (meetings via video or teleconferencing).

The Committee screens all proposed resolutions to see that they are in line with UNF purposes and priorities and checks for duplication. If more than one branch or affiliate has submitted resolutions on the same issue, the Committee confers with the parties and encourages them to submit a joint resolution. The Committee also checks for conformity in wording and structure and prepares final versions of resolutions.

The Committee shall provide the list of proposed resolutions by **April 23, 2021** to the Convention Committee, prior to the start of the 40th National Convention, so that these may be forwarded to the other working committees of the Convention for their consideration and input.

The Resolutions Committee assists in the preparation of amendments and consensual texts, works with staff to prepare a consensus document for distribution to delegates prior to the 40th Convention.

The final document shall be circulated as part of the Delegate package to the delegates prior to the virtual convention.

Verification Committee

Scope:

The role of the Verification Committee is to review the list of registered delegates to ensure that all are eligible delegates. They are to verify the attendance of Delegates at the beginning of the video call and the Chair will advise whether a quorum is in place and that the Convention may commence.

Nomination Committee

Scope:

The nomination committee shall seek out qualified candidates and assemble all of the received nominations for Directors on the UNF Board of Directors and provide to the Convention a slate of members who may be elected by the Convention and will make up the 2021-2024 UNF Board of Directors.

Finance Committee

Scope:

The Finance Committee shall review the financial reports of the organization and develop a multi-year budget for the operation of the Board of Directors (National Executive) of the UNF of Canada. The Committee shall also review, modify or develop a recommended Branch Membership formula for the incoming term. The Finance Committee shall prepare the Budget and Branch Membership Formula by **April 23, 2021**.

Audit Committee

Scope:

The Audit Committee shall present its report on the activities of the UNF Board of Directors for the current three year period, as well as on the entire management of the Organization, at the UNF Triennial Convention and if necessary, shall propose recommendations for the rectification of any shortcomings in the management of the Organization.

Culture and Education Committee

Scope:

This committee shall evaluate existing and suggest new long term and short-term programs at the National and branch level, which fulfill organizational objectives. (e.g., Ukrainian folk traditions; learning the Ukrainian language; informing/sensitizing members about important issues facing Ukrainians in Canada, Ukraine and abroad; multiculturalism and Canada's support of Ukraine).

SEE NEXT PAGE for DELEGATE REGISTRATON PACKAGE

Registration Form for Delegates

Анкета реєстрації

	Ukrainian National Federation of Canada Українське Національне Об'єднання Канади
	Ukrainian War Veterans Association Українська Стрілецька Громада Канади
	Ukrainian Women's Organization of Canada Організація Українок Канади
	Ukrainian National Youth Federation Молодь Українського Національного Об'єднання Канади

Name of your Branch (Or National Executive Body)
Назва вашої філії (або Національного органу виконавчої влади)

Number of members in your Branch
Кількість членів у вашій філії

Note: Number of permitted delegates to the convention will be based on the total number of members as per the membership records provided to the National Executive. Branches that have provided no records or partial/incomplete records will not be able to register delegates to the convention.

Примітка: Дозволена кількість делегатів до участі у з'їзді буде вирішуватись в залежності від загальної кількості зареєстрованих членів, наданих Національному органу виконавчої влади. Філії, які не надали ніякої інформації або надали неповну інформацію, не зможуть зареєструвати своїх кандидатів на з'їзд.

To the UNF 40th National Convention Committee:
До Комітету 40^{-го} Крайового з'їзду:

We are duly authorized to nominate and register the above noted members in good standing for the 40th UNF National Convention.

Ми управомочені належним чином висувати делегатом або кандидатом і реєструвати вищезазначених повноправних членів на 40^{-го} Крайовий з'їзд УНО.

Please find enclosed a cheque made payable to UNF National, Suite 210, 145 Evans Ave., Toronto, ON M8Z 5X8 in full payment of the registration costs as follows:

При цьому додається банківський чек, виписаний на UNF National Suite 210, 145 Evans Ave., Toronto, ON M8Z 5X8 як повна оплата за реєстрацію:

Total number of delegates
registered and paid for by April 1th,
2021 Загальна кількість
делегатів і кандидатів,
зареєстрованих і оплачених на
1-ого Квітня 2021 р.

_____ X \$50 = \$ _____

If you are sending in this registration package via email your electronic signature will suffice.

Підпис президента філії:		Дата:	
Підпис секретаря філії:		Дата:	